No Cost Extension in Research.gov

Users will need to login to research.gov at the following address: http://www.research.gov/

You will need to know your NSF ID and password. If you have misplaced or forgotten this information, follow link for the NSF ID Lookup page: <u>https://www.fastlane.nsf.gov/researchadmin/nsfldLookupRead.do</u>

Af e logging in o ill need o click on he No ifica ion Re e nde he awards and reporting. The screen should look like this:



After selecting Notifica ion Re e o ill need o click on he P epa e Ne request button which is located here.

Once you have clicked on the Prepare New button, it will bring up a list of options as to what type of request the user wishes to make. In this case, the user should select No-Co E en ion a een belo

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Step 2: Select notification / re	equest
	No-Cost Extension 🔹 Go

Once you have selected this option, enter the award number of the grant you want to extend. This is the NSF award number and not the CSU grant number, it should be 7 digits long.

Once it has been entered then the system will let you know what type of extension it is. If it is for a Grantee NCE, the screen should look like this:

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The user will need to enter the new revised end date, the amount of remaining funds in the grant, the justification for the NSF approved NCE, and the plan for the use of the unobligated funds.

Once hi i comple ed o ill need o click on he Sa e S bmi b on Thi ill send the request to SPRS for approval.

If you have any questions on this process please contact <u>sprs@csuohio.edu</u> and someone can assist you.