



3344-61-03 Annual performance evaluations.

(A)

input into the review process. The staff member must acknowledge that the performance discussion was held by providing an electronic signature.

(3) Professional staff members are encouraged to add their final comments following the discussion of the evaluation with the supervisor using the comments section under the overall rating tab.

(4) Review of performance evaluation. A staff member who disagrees with the overall performance evaluation rating may request a review by the department of human resources. The staff member must submit a written statement detailing the basis for the challenge with any relevant documentation supporting the claim. The assistant vice president of human resources or designee, shall review the submission and take whatever remedial action that may be warranted.

(5) The staff member their supervisor and human resources within ten working days after the final performance discussion. The staff member

resulting from it, shall A0eT Tm-46(mett)-3(0eT Tmli)-3(ng)10()-249(th)-11(e)4