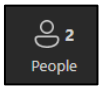
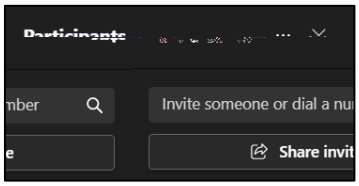
‘NEW’ MICROSOFT TEAMS FOR CALLING

ADD SOMEONE TO A CALL

People



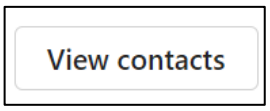


Basic Settings

VIEW CONTACTS

Calls

View contacts



ADD CONTACTS

Add contact

Add

Save

Tip:

ADD AN INTERNAL CONTACT TO SPEED DIAL

Calls

Add contact

Add

ADD AN EXTERNAL CONTACT TO SPEED DIAL

Calls

View Contacts

3 dots

Add to speed dial

USE YOUR CALL HISTORY

Calls

3 dots