



GUIDANCE AND PROCEDURE ON REASONABLE ACCOMMODATIONS AND ASSISTANCE ANIMALS IN UNIVERSITY HOUSING

One common type of reasonable accommodation may be allowing a person with a disability to keep an assistance animal in their university housing or to allow an assistance animal to accompany a visitor to the residence hall. An assistance animal is any animal that works, provides assistance, performs tasks for the benefit of a person with a disability, or provides emotional support that alleviates one or more identified symptoms or effects of a person's disability. Cleveland State University recognizes the importance of allowing assistance animals necessary to provide individuals with disabilities an equal opportunity to use and enjoy University housing.

An assistance animal does not necessarily need to be trained, and is not limited to any specific type of animal. An assistance animal is restricted to the residence of the individual, and may not accompany the resident to other areas of the university without permission.

REQUESTING AN ASSISTANCE ANIMAL

Although individuals are generally prohibited from having animals in University housing, CSU will consider a request by an individual with a disability for a reasonable accommodation from this prohibition to allow an assistance animal. However, no assistance animal may be kept in University housing at any time prior to the individual receiving approval as a reasonable accommodation pursuant to this Policy.

A resident or visitor wishing to request an assistance animal should follow CSU's general procedures for requesting an accommodation, which can be found on the Office for Disability Services' (ODS) website. ODS may require a statement from a reliable third party and a letter from the Director of the Office for Disability Services (ODS) on the individual's behalf.

or counseling to persons with disabilities, including, but not limited to, doctors, physician assistants, psychiatrists, psychologists, or social workers.

Cleveland States University, in consultation with the resident, and other parties, as appropriate, may consider the criteria below in determining whether the presence of the animal is reasonable in the making of housing assignments for individuals with assistance animals:

- Whether the animal poses or has posed in the past a direct threat to the individual or others;
- Whether the animal causes or has caused excessive damage to housing beyond reasonable wear and tear;
- Whether the size of the animal is too large for available assigned housing space;
- Whether the animal's presence would force another individual from individual housing (e.g. serious allergies);
- Whether the animal's presence otherwise violates individuals' right to peace and quiet enjoyment; and
- Whether the animal is housebroken or is unable to live with others in a reasonable manner.

§34101.32.

out for natural relief. When an assistance animal is outside the private individual living accommodations, it must be in an animal carrier or controlled by a leash or

APPLICATION FOR ASSISTANCE ANIMAL
AS REASONABLE ACCOMMODATION IN UNIVERISTY HOUSING

Please complete this form to request an assistance animal as a reasonable accommodation in university housing. If you require assistance completing this form, or wish to make the request orally, please contact the office of disability services.

Name of resident/visitor:

Address:

Telephone #:

Person requesting accommodation:

Relationship to resident (if different from resident):

If you are requesting permission to have an assistance animal in your residence hall room where it is not readily apparent that the animal is a service animal please answer the following:

a) Type of animal (for example, dog or cat):	b) Breed:	c) Color:
d) Weight:	e) Age:	f) Gender:
g) Neutered/Spayed? YES NO	h) Declawed? YES NO	i) Name of Pet:
j) Name of Owner:		

k) Rabies Shot Current? (Resident must provide proof) YES NO

l) Picture of animal attached: YES NO

m) Is the animal required because of a disability? YES NO

n) Does the animal for which you are making a reasonable accommodation request perform work or do tasks for you because of your disability?

YES NO

o) If the answer to 3(m) is YES:

a. provide a statement from a health or social service professional indicating that you have a disability (i.e., you have a physical or mental impairment that substantially limits one or more major life activities); and

b. explain below how the animal has been trained to do work or perform tasks that ameliorate one or more symptoms or effects of your disability or, if the animal lacks individual training, how the animal is able to do work or perform tasks that would ameliorate one or more symptoms of effects of your disability: **NOTE:** You may provide any additional information or

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p) If the answer to 3(m) is NO:

If the animal for which you are making a reasonable accommodation request does not perform work or do tasks for you because of your disability, but provides emotional support or ameliorates one or more symptoms or effects of your disability, **please submit a statement** from a health or social service professional stating that:

- a. you have a disability (i.e., you have a physical or mental impairment that substantially limits one or more major life activities); and
- b. the animal would provide emotional support or other assistance that would ameliorate one or more symptoms or effects of your disability and how the animal ameliorates the symptoms or effect.

Please attach such a statement to this application. You may use, but are not required to use, Form A.

q) Cleveland State University may deny a request to keep an assistance animal on the premises if the animal poses a direct threat (i.e., a significant risk of substantial harm) to the health or safety of other individuals that cannot be eliminated or reduced to an acceptable level by another reasonable accommodation, or if the animal would cause substantial physical damage to the property of others that cannot be reduced or eliminated by another reasonable accommodation. Cleveland State University will base such a determination only upon reliable, objective evidence of the specific animal's

CLEVELAND STATE UNIVERSITY GUIDELINES
REGARDING ASSISTANCE ANIMALS

- A. Cleveland State University will grant reasonable accommodation requests to persons with disabilities consistent with the Guidance and Procedure on Reasonable Accommodation and Assistance Animals in University Housing and all relevant statutes. A person with a disability is one who: (a) has a physical or mental impairment which substantially limits one or more of such person's major life activities; or (b) has a record of having such an impairment; or (c) is regarded as having such an impairment, but such term



TO BE COMPLETED BY HEALTH OR SOCIAL SERVICE PROFESSIONAL

NAME:

ADDRESS:

TELEPHONE NUMBER:

1. Does the individual identified above have a disability? A disability is a physical or mental impairment that substantially limits one or more major life activities.

Yes No

2. Does or would the assistance animal provide some type of disability-related assistance to the individual? One example of assistance is alleviating one or more of the symptoms or effects of a disability.

Yes No

NAME:

SIGNATURE:

TITLE:

DATE: